



California Regional Water Quality Control Board Los Angeles Region

Winston H. Hickox
Secretary for
Environmental
Protection

Over 50 Years Serving Coastal Los Angeles and Ventura Counties
Recipient of the 2001 Environmental Leadership Award from Keep California Beautiful

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Gray Davis
Governor

SFUND RECORDS CTR
2218069

April 11, 2003

Ms. Mary J. Alvord
City Manager, City of Burbank
275 East Olive Avenue
Burbank, CA 91510-6459

MEMORANDUM OF UNDERSTANDING WITH THE CITY OF BURBANK TO PROVIDE RESOURCES FOR THE EXPEDITED EVALUATION OF SUSPECTED HEXAVALENT CHROMIUM AND EMERGING CHEMICAL SITES IN BURBANK, CALIFORNIA

Dear Ms. Alvord:

Under a recent Cooperative Agreement with United States Environmental Protection Agency (USEPA), which ended June 30, 2002, the Regional Board staff identified 105 facilities in San Fernando Valley believed to be impacted by hexavalent chromium and other heavy metals. These facilities require further assessment, investigation, and potentially cleanup.

The potential impact to the drinking water supply wells is a matter of great concern to this Regional Board, USEPA, and all affected cities. In order to determine the severity of impact from these sites on groundwater quality, subsurface soil and/or groundwater investigations are required. However, Regional Board staff in the Well Investigation Program (WIP) charged with fulfilling this task lack the necessary resources to timely evaluate these sites. Therefore, under the current circumstances, we have decided to seek technical assistance from the Cities of Los Angeles, Burbank and Glendale to help in the review, evaluation, and oversight of these 105 sites in order to ensure that timely assessment of groundwater impacts are made. Regional Board staff is proposing to enter into separate Memorandum of Understanding (MOU) with the Cities of Los Angeles, Burbank and Glendale (see attached). According to the MOU, each of the three cities can provide technical services in the form of an experienced Registered Geologist or Engineer for an initial period of two years. The Cities professional will report to and be located at the Regional Board's office in Los Angeles, but will continue to be employed by the City during the temporary assignment.

This MOU will be a mutually beneficial, timely, and cost-efficient agreement between the Regional Board staff and your City, that will help in identification and cleanup of sources of hexavalent chromium, other heavy metals, and emerging chemicals in the San Fernando Valley. Please review the attached Draft MOU and add any comments or modifications necessary by **April 22, 2003**, so we can complete the MOU in time to have the new staff on-board by July 1, 2003. We have an

California Environmental Protection Agency

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption
For a list of simple ways to reduce demand and cut your energy costs, see the tips at: <http://www.swrcb.ca.gov/news/echallenge.html>



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Our mission is to preserve and enhance the quality of California's water resources for the benefit of present and future generations.

Ms. Mary J. Alvord
City of Burbank

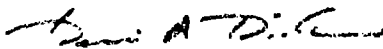
- 2 -

April 11, 2003

electronic version so you can make any necessary changes to the document in a red-line and strike-out version. We look forward to working with you and the city representatives in this joint effort.

Should you have questions or wish to discuss details, please contact Mr. Mohammad Zaidi at (213) 576-6732 or Mr. Dixon Oriola at (213) 576-6803.

Sincerely,



Dennis A. Dickerson
Executive Officer

Enclosure: Draft Memorandum of Understanding
List of 105 sites (Table II: Recommended Further Assessments)

cc: Mr. Michael Lauffer, State Water Resources Control Board, Office of Chief Counsel
Mr. Robert Sams, State Water Resources Control Board, Office of Chief Counsel
Mr. David Stensby, US Environmental Protection Agency
Mr. Bob Fitzgerald, US Environmental Protection Agency
Mr. Mel Blevins, Upper Los Angeles River Area Watermaster
Mr. James E. Starbird, City of Glendale
Mr. William T Fujioka, City of Los Angeles

California Environmental Protection Agency

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**DRAFT MEMORANDUM OF UNDERSTANDING
PROJECT SUPPORT FOR PLACE BASED POSITION
LOS ANGELES REGIONAL WATER QUALITY CONTROL BOARD
AND THE CITY OF BURBANK**

1. Purpose of Agreement

The purpose of this Memorandum of Understanding (MOU) is to formalize an agreement between the California Regional Water Quality Control Board, Los Angeles Region (Regional Board) and the City of Burbank to provide technical staff support for the assessment, investigation, and cleanup of hexavalent chromium and emerging chemical sites being overseen by the Regional Board. It is the intent of the parties to assure that any and all services provided be performed solely at the direction of the Regional Board and that all work product become the property of the Regional Board.

2. Need for Agreement

Regional Board staff has been and continues to provide oversight and regulatory direction for the investigation, monitoring and remediation of soil and/or groundwater contamination at hundreds of the facilities under our Well Investigations Program (WIP) and Spills, Leaks, Investigations, Cleanup (SLIC) Program. The continually growing workload presented by the number and complexity of WIP and SLIC facilities, the need for expedited soil and groundwater assessments and remediation to prevent further degradation of groundwater quality, to protect water supply wells, along with recent reductions in State staffing combine to create an impediment to making timely progress in cleanup and environmental protection. The parties hereto seek to protect the statutory prerogatives of the Regional Board while providing an administrative mechanism to facilitate assessment and cleanup at facilities potentially contaminated with heavy metals including hexavalent chromium and emerging compounds.

3. Terms of Agreement

In furtherance of the foregoing described purpose and need, the parties hereto, the Regional Board and the City of Burbank, agree to the following terms and provisions:

- a. The City of Burbank agrees to contract with and makes available to the Regional Board the services of a California Registered Geologist or an engineer, educated, and knowledgeable in soil and groundwater investigation and remediation. The City represents that any assigned employee will have had no part in generating any documents or matters to be reviewed by the Regional Board involving The City of Burbank.
- b. At the discretion of the Regional Board any agreed upon employee of The City of Burbank will be available to provide services commencing on May 1, 2003, provided however, that it is the intent that in providing said employee, that he/she will devote such time as is necessary, up to full time, to work on assigned heavy metal and emergent chemical sites expeditiously and as a priority, without hindrance by projects other than the City of Burbank Sites.

April 11, 2003

City of Burbank
Memorandum of Understanding

- c. Any assigned employee of the City of Burbank will work at the sole direction of the Regional Board and will provide the following range of services and duties: attendance at meetings, compilation of data/information, file management, preparation of reports, schedules, documents, correspondence and permits addressing soil and groundwater assessments, monitoring and cleanup of heavy metal and emerging chemical sites.
- d. Any assigned employee of the City of Burbank, both during and after performance of services may come into information or materials that may be deemed by the Regional Board to be confidential as work product of the Regional Board. Such documents and information will be governed and maintained by the assigned employee as confidential. The City of Burbank agrees that the requirement to maintain such confidentiality will be included as a condition of employment.
- e. The City of Burbank agrees to indemnify the Regional Board for any and all liabilities arising from the services provided and described herein related only to the Sites potentially contaminated with heavy metals.
- f. The Regional Board agrees to provide the following within compliance of all worker safety requirements: cubicle, desk, chair and office furnishings, reasonable access to assigned work area as well as all equipment reasonably necessary to complete the scope of work described herein.
- g. The parties understand and agree that any assigned employee of the City of Burbank is not now and no claim will be made by the City of Burbank in the future seeking to name such an employee as an employee of the State. The City of Burbank acknowledges and agrees to indemnify the Regional Board against all claims and costs arising from any action seeking state employee status on behalf of any assigned employee of the City of Burbank provided in the performance of this Agreement.
- h. This Agreement commences on May 1, 2003, and terminates on May 1, 2005. This Agreement may continue thereafter unless terminated by either party on not less than thirty (30) days advance written notice. The Regional Board may terminate all services provided by any assigned employee of the City of Burbank at any time, in writing, unless sooner terminated by either party on not less than thirty- (30) day's advance written notice.

Signatures:

LOS ANGELES REGIONAL WATER QUALITY CONTROL BOARD:

Dennis A. Dickerson, Executive Officer

Date

THE CITY OF BURBANK:

Mary J. Alvord, City Manager

Date

TABLE II: RECOMMENDED FURTHER ASSESSMENTS

File No	Facility Name	Address	City	Zip	Inspection Date
104.0003	A.H PLATING	1837 VICTORY PL.	BURBANK	91504	11/5/01
104.0091	AMERICAN FINE ARTS FOUNDRY	2520 N. ONTARIO ST.	BURBANK	91504	2/6/01
104.0171	CALIFORNIA COAST COLOR INC. (FORMER: BARRON ANODIZING)	1121 ISABEL STREET	BURBANK	91502	8/8/01
104.0182	1928 JEWELRY COMPANY (FORMER 1928 JEWELRY COMPANY / ACCESSORY PLATING)	3000 W. EMPIRE AVE.	BURBANK	91505	2/6/01
104.0202	MAGNA PLATING CO.	3063 N. CALIFORNIA ST.	BURBANK	91504	2/6/01
104.0211	BUILDIT ENGINEERING	3074 N. LIMA ST.	BURBANK	91504	8/8/01
104.0271	CARTER PLATING	1842 N. KEYSTONE ST.	BURBANK	91504	2/8/01
104.0306	CONNELL PROCESSING INC. (FORMER CONNELL PLATING CO. INC.)	3080 N. AVON ST.	BURBANK	91504	6/7/01
104.0311	CONNELL PROCESSING INC. (FORMER CONNELL PLATING CO. INC.)	3094 N. AVON ST.	BURBANK	91504	9/10/01
104.0315	CRANE CO.(HYDRO-AIRE)	3000 WINONA AVE.	BURBANK	91504	8/24/01
104.0404	PROCESS CONTROL LABS	2520 N. ONTARIO ST.	D BURBANK	91504	11/06/01

File No	Facility Name		Address		City	Zip	Inspection Date
104.0472	MEGGITT AEROSPACE(FORMER BONDED SERVICES (FORMER GENERAL CONNECTORS CORP.))	3205	BURTON AVE.	B	BURBANK	91504	3/9/01
104.0604	JANCO CORPORATION	3111	WINONA AVE.		BURBANK	91504	7/24/01
104.0640	L & M BLACK OXIDE CO. INC.	1019	VICTORY PL.		BURBANK	91502	8/23/01
104.0674	LOCKHEED PLANT B-6 WEST	2801	N. HOLLYWOOD WAY		BURBANK	91505	
104.0675	LOCKHEED PLANT A1-SOUTH	2311	N. HOLLYWOOD WAY		BURBANK	91505	
104.0676	LOCKHEED PLANT B-1	1705	VICTORY PLACE and 2300 EMPIRE AVE		BURBANK	91505	
104.0737	MID VALLEY ANODIZING	3075	N. CALIFORNIA ST.		BURBANK	91504	2/8/01
104.0979	AUTO MATTERS (FORMER: CHASE REALTY, INC. (BARRON ANODIZING & PAINT))	2812	N. SAN FERNANDO ROAD		BURBANK	91504	3/19/01
104.0986	SIERRACIN/HARRISON	3020	EMPIRE AVE.		BURBANK	91504	7/17/01
104.1015	STEVE'S PLATING CORP.	3111	N. SAN FERNANDO BLVD.		BURBANK	91504	8/30/01
104.1121	ABBY RENTS (FORMER: VLIER ENGINEERING CORP.)	2333	N. VALLEY ST.		BURBANK	91505	10/26/01
104.1132	WEBER AIRCRAFT	2820	ONTARIO ST.		BURBANK	91504	11/14/01

File No	Facility Name	Address	City	Zip	Inspection Date
104.1165	LOCKHEED A-1, B85, LOTS 16,16A	3220 W THORNTON	BURBANK	91505	
104.1166	CAL-AIR PROCESSING	3014 N. HOLLYWOOD WAY	BURBANK	91504	10/18/01
104.1169	SHADES OF LIGHT (FORER KM RECORDS, INC.)	2980 N. ONTARIO ST.	BURBANK	91504	3/7/01
104.1193	E.I.DUPONT DE NEMOURS & CO.INC	3300 PACIFIC AVE.	BURBANK	91505	11/15/01
104.1299	MEDIA AVIATION (FORMELY MARTIN AVIATION)	3000 N. CLYBOURN AVE.	BURBANK	91505	11/7/01
104.1343	LOCKHEED PLANT C1	10720 SHERMAN WAY also 10650 Sherman Way	BURBANK	91504	
104.1599	ALPHA MEDICAL RESOURCES; CINEMA SET DECORATING; MEDIA ARTS (FORMER: BURBANK AIRCRAFT SUPPLY INC.)	10671 LANARK ST.	SUN VALLEY	91352	8/27/01
104.1685	BURBANK AIRPORT AUTHORITY	2627 HOLLYWOOD WAY	BURBANK	91505	2/13/01
104.1691	LOCKHEED PLANT B-6 EAST, BUILDING 371	2960 N. HOLLYWOOD WAY	BURBANK	91505	
104.5152	LOCKHEED PLANT A-1 NORTH	2555 N. HOLLYWOOD WAY	BURBANK	91505	
104.5154	LOCKHEED A-1 EAST	3401 W EMPIRE AVE.	BURBANK	91505	
104.5167	FORMER LOCKHEED PLANT B-5	4207 EMPIRE AVENUE	BURBANK	91352	

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109.0076	ALL METALS PROCESSING CO. INC.	264 W SPAZIER	BURBANK	91502	8/6/01
109.0122	SHINE JEWELRY	116 E. ALAMEDA AVE.	BURBANK	91502	6/14/01
109.0123	LA SIGN & GRAPHICS (FORMER ARTCRAFT PLATING)	100 E. VERDUGO AVE.	BURBANK	91504	3/16/01
109.0148	AUTOMATION PLATING CORPORATION	927 E. THOMPSON AVE.	GLENDALE	91201	6/26/01
109.0480	TA MFG. CO.	375 W ARDEN AVE.	GLENDALE	91209	11/07/01
109.0528	HASKEL, INC.	100 E. GRAHAM PLACE	BURBANK	91502	2/23/01
109.0582	ITT AEROSPACE CONTROLS-DIV.	1200 S. FLOWER ST.	BURBANK	91502	1/19/01
109.0588	J & M ANODIZING INC.	525 S. FLOWER ST.	BURBANK	91502	5/16/01
109.0671	GCG PRECISION METAL FINISHING	608 RUBERTA AVE.	GLENDALE	91201	3/15/01
109.0750	WALT DISNEY COMPANY (FORMER AIR TRANSPORT MFG. CO.)	1100 GRAND CENTRAL AVE.	GLENDALE	91201	8/27/01
109.0822	JOSEFF PRECISION CASTINGS (FORMER JOSEFF INVESTMENT CASTINGS)	129 E. PROVIDENCIA AVE.	BURBANK	91502	6/12/01
109.0842	MENASCO DIVISION	26 E. PROVIDENCIA AVE.	BURBANK	91502	01/30/01

File No	Facility Name	Address	City	Zip	Inspection Date
109.0850	ARTCRAFT PLATING	76 E. SANTA ANITA AVE.	BURBANK	91502	7/18/01
109.0853	ALLIED SIGNAL AEROSPACE CO. - HONEYWELL AEROSPACE	117 E PROVIDENCIA AVE.	BURBANK	91502	11/06/01
109.0862	SATURN FASTENERS, INC.	425 S. VARNEY ST	BURBANK	91502	6/15/01
109.0885	FIBER RESIN CORP.	170 W PROVIDENCIA AVE.	BURBANK	91502	10/23/01
109.0897	BURMAH TECHNICAL SERVICES, INC.	700 S. FLOWER ST.	BURBANK	91502	10/30/01
109.0911	AUTOMATION PLATING	902 E. THOMPSON AVE.	GLENDALE	91201	7/31/01
109.0974	3 R WOOD DISIGN INC.	1116 S VARNEY ST.	BURBANK	91502	4/2/01
109.1119	WALT DISNEY COMPANY (FORMER LORAL LIBRASCOPE)	833 N SONORA AVE.	GLENDALE	91201	8/27/01
109.5072	KBC AMERICA INC. (FORMER ALERT PLATING CO. INC.)	730 N MARIPOSA ST.	BURBANK	91506	3/13/01
109.5302	ECOLA SERVICES (FORMER COMET PLATING)	1207 ISABEL ST.	BURBANK	91506	1/28/01
109.5378	GTR MARBLE INC. (FORMER DYNAMIC PLATING, INC.)	1100 ISABEL ST.	BURBANK	91506	7/19/01
109.5985	OROAMERICA, INC.	443 N VARNEY ST.	BURBANK	91502	2/21/01

File No	Facility Name	Address	City	Zip	Inspection Date
109.6173	SUN ART PLATING CO.	1021 ISABEL ST.	BURBANK	91506	6/28/01
109.6557	SPENCE ELECTROPLATING COMPANY	917 W CHESTNUT ST.	BURBANK	91506	10/18/01
109.6705	L & M EDITORIAL REPAIR LINE	222 W PALM AVE.	BURBANK	91505	10/31/01
109.6716	SPENCE ELECTROPLATING COMPANY	1001 CHESTNUT ST	BURBANK	91506	4/10/01
110.0062	SPENCE ELECTRO PLATING (FORMER AJC ENTERPRISES)	631 S GLENWOOD PL.	BURBANK	91506	10/22/01
110.0208	NBC STUDIOS	3000 W ALAMEDA AVE.	BURBANK	91523	6/19/01
110.0622	K & L ANODIZING CORPORATION	1200 S VICTORY BLVD.	BURBANK	91502	6/27/01
111.0060	SKIPOWER PLATING WORKS (FORMER: AIRTRONICS PLATING CO)	7131 VINELAND AVE.	1 NORTH HOLLYWOOD	91605	10/25/01
111.0092	AMERICAN ETCHING	13730 DESMOND ST.	PACOIMA	91331	8/27/01
111.0180	HOME DEPOT (FORMER: ALLIED-SIGNAL / BENDIX)	11600 SHERMAN WAY	NORTH HOLLYWOOD	91605	3/26/01
111.0187	CWH CO (FORMER LEGAL BUSINESS INC.)	7303 LANKERSHIM BLVD.	NORTH HOLLYWOOD	91605	6/12/01
111.0226	BURBANK PLATING SER.	13561 DESMOND ST.	PACOIMA	91331	4/10/01

File No	Facility Name		Address	City	Zip	Inspection Date
111.0393	ELECTROMATIC INC.	7351	RADFORD AVE.	NORTH HOLLYWOOD	91605	6/12/01
111.0410	F&H PLATING CO.	12023	VOSE ST.	NORTH HOLLYWOOD	91605	8/31/01
111.0436	HAWKER PACIFIC INC. (FLIGHT ACCESORY SERVICES DIVISION)	11310	SHERMAN WAY	SUN VALLEY	91352	8/3/01
111.0494	GOLD STAR PLATING CORP.	7222	VARNA AVE.	NORTH HOLLYWOOD	91605	11/01/01
111.0599	J.SCHWARTZMAN MFG. & SUPPLY CO.(J.S. SCREW CO.)	7040	LAUREL CYN. BLVD.	NORTH HOLLYWOOD	91615	6/27/01
111.0728	CARAVAN FASHION (FORMER MERCURY AEROSPACE FASTENERS)	11800	SHERMAN WAY	NORTH HOLLYWOOD	91605	8/27/01
111.2122	GREAT WESTERN CHEMICAL CO.	7243	COLDWATER CYN. RD.	NORTH HOLLYWOOD	91605	10/25/01
111.2257	AAA METAL	11423	VANOWEN ST.	29 NORTH HOLLYWOOD	91605	10/25/01
111.2395	PRIME PLATING	11321	GOSS ST.	SUN VALLEY	91352	4/10/01
111.2546	FORMER ARTE DE MEXICO	6845 N	VINELAND AVENUE	NORTH HOLLYWOOD	91605	11/09/01
111.2611	TEKTOPLATE	12280	MONTAGUE ST.	PACOIMA	91331	8/23/01
111.2629	DWP VALLEY GENERATING STATION	11801	SHELDON ST	SUN VALLEY	91352	8/28/01

File No	Facility Name		Address	City	Zip	Inspection Date
111.2652	ACTIVE MAGNETIC INSPECTION, INC.	9356	SAN FERNANDO RD	SUN VALLEY	91352	8/21/01
111.2656	HR TEXTRON	10445	GLENOAKS	PACOIMA	91331	7/31/01
111.2659	G. W. INTERNATIONAL (GREAT WESTERN CHEMICAL)	12801	RANGOON ST.	ARLETA	91331	8/3/01
111.2690	ROBERT F. CHAPMAN, INC. (CHAPMAN MANUFACTURING (FLYNN'S PLATING))	13748	DESMOND STREET	PACOIMA	91331	8/27/01
111.2695	HONEYWELL (FORMER ALLIED SIGNAL)	9450	CHIVERS AVE.	SUN VALLEY	91352	12/15/01
111.2696	PRICE PFISTER INC.	13500	PAXTON ST.	PACOIMA		09/26/01
112.0304	HI-ELECTRONICS (FORMER WONTRONICS)	3048 N	COOLAGE AVE.	LOS ANGELES	90039	8/23/01
112.5645	VALLEY PLATING, INC.	2640	SAN FERNANDO RD.	LOS ANGELES	90065	5/16/01
112.5663	MC MILLIN WIRE & PLATING, INC.	2109	SAN FERNANDO RD.	LOS ANGELES	90065	10/25/01
112.6020	ORD WAY METAL POLISHING (FORMER PLATING SHOP)	1901	SAN FERNANDO RD.	LOS ANGELES	90039	10/25/01
113.0165	DRILUBE COMPANY	711 W	BROADWAY	GLENDALE	91204	1/31/01
113.0207	ZOE FASHION DESIGN (FORMER LANCO METALS)	747 W	WILSON AVE	GLENDALE	91203	10/27/01

File No	Facility Name	Address	City	Zip	Inspection Date
113.0350	FORMER HAWKES FINISHING COMPANY	4626 BRAZIL ST.	LOS ANGELES	90039	11/15/01
113.0365	SOUTHERN CALIFORNIA GAS COMPANY	4555 SPERRY ST.	LOS ANGELES	90039	10/25/01
113.0927	ADAM'S RITE SABRE INTERNATIONAL	540 W CHEVY CHASE DR.	GLENDALE	91204	11/07/01
113.0949	CALIFORNIA OFFSET PRINTERS (FORMER ACCURATE DIAL, INC.)	612 W ELK AVE.	GLENDALE	91204	6/28/01
113.1705	PACIFIC RADIATOR SALES AND SERVICE INC.	450 W COLORADO ST.	GLENDALE	91204	4/9/01
113.5240	SANITEK PRODUCTS, INC.	3959 GOODWIN AVE.	LOS ANGELES	90039	8/27/01
113.5243	EXCELLO PLATING CO., INC	4057 GOODWIN AVENUE	LOS ANGELES	90039	3/29/01
113.5422	FORMER L. A. PIECE & DYE WORKS	5145 SAN FERNANDO RD.	GLENDALE	91204	10/26/01
113.5455	PACER PERFORMANCE PRODUCTS, INC.	5345 W SAN FERNANDO RD.	LOS ANGELES	90039	3/11/01
113.5886	PRC-DESOTO INTERNATIONAL (FORMER COURTAULDS AEROSPACE)	5430 SAN FERNANDO RD.	GLENDALE	91209	6/25/01